

TOWN OF KIRKWOOD
Town Board Meeting Agenda
August 5, 2025

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES: June 23, 2025 Town Board Meeting, (2) June 23, 2025 Public Hearings, and July 1, 2025 Special Town Board Meeting

PUBLIC PARTICIPATION:

COMMUNICATIONS:

COMMITTEE REPORTS:

Chair

Members

Beautification Committee	Patricia A. Griffin	Sandy Wasson
Bldg. Dept/Code	Sandy Wasson	Lewis C. Grubham
Bldgs./Cemeteries	Lewis C. Grubham	William J. Diffendorf, Jr.
Dog Control	Katie M. Legg	Marc Latini
Employment Discrimination/ Harassment	Sandy Wasson	Marc Latini
Enviro. Protection	John Mastronardi	Robert H. McKertich
Fire	Sandy Wasson	William J. Diffendorf, Jr.
Highway/Public Works	Chair Lewis C. Grubham	William J. Diffendorf, Jr.
Insurance, Town	Sandy Wasson	Marc Latini
Inventory	Katie M. Legg	Marc Latini
Lighting Dist.	William J. Diffendorf, Jr.	
Negotiations	Robert H. McKertich	Lewis C. Grubham
Parks	Lewis C. Grubham	Poe Williams
Personnel/Benefits	Lewis C. Grubham	William J. Diffendorf, Jr.
		Poe Williams
		Mary Kay Sullivan
Planning Board	Katie M. Legg	Sandy Wasson
Property Acquisition	Lewis C. Grubham	William J. Diffendorf, Jr.
Senior Citizens	Katie M. Legg	Sandy Wasson
Sexual Harassment	Lewis C. Grubham	1 Board Member - TBD
		1 Female - TBD
Water/Sewer – Budgets/Projects	Lewis C. Grubham	Poe Williams
		Julie Wyatt
		William J. Diffendorf, Jr.
Water/Sewer Department	Lewis C. Grubham	Poe Williams
		Julie Wyatt
		William J. Diffendorf, Jr.
Youth	Katie M. Legg	Marc Latini
Zoning Board of Appeals	Katie M. Legg	Sandy Wasson

DEPUTY SUPERVISOR:

Katie M. Legg

NEW BUSINESS:

1. Legal Services Agreement.
2. Resolution scheduling a Grievance Day Hearing for the 2026 Unit Assessments for September 2, 2025 at 6:00 PM.
Motion by _____; Second _____.
RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.
3. Resolution approving the Standard Work Day and Reporting Resolution for Elected and Appointed Officials for Adisen Harden as Member Planning Board, in accordance with the attached resolution.
Motion by _____; Second _____.
RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.
4. Resolution scheduling a Special Town Board Meeting for December 30, 2025, after the Work Session, for the purpose of auditing year end bills and any other business that may come before the Board.
Motion by _____; Second _____.
RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.
5. Resolution authorizing Martha Nuzzela to work in the Kirkwood Town Court on August 5, 2025, to be paid by voucher at \$25.00 per hour.
Motion by _____; Second _____.
RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.
6. Resolution authorizing the Supervisor to enter into an agreement with Edmunds GovTech for Building & Code Software Services – Subscription, Professional Services – Implementation, and Conversion Services, at a cost of \$10,750 for the first year and \$4,250 for the second and third year, in accordance with the attached Sales Proposal.
Motion by _____; Second _____.
RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.
7. Resolution authorizing Karen Ferguson to attend the APHNYS 2025 Annual Conference, October 5-8, 2025, in Cazenovia, NY, at a cost of \$250 for the conference fee and \$327 for the hotel, with all reasonable expenses paid.
Motion by _____; Second _____.
RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.
8. Resolution declaring as surplus and authorizing the sale of a 2010 JD 1600 WAM (wide arm mower) on Auctions International at a minimum sale price of \$25,000.
Motion by _____; Second _____.
RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.
9. Resolution adopting a negative declaration under the State Environmental Review Act for the upgrades and improvements to the Town of Kirkwood water system, in accordance with the attached Determination of Significance and the attached Environmental Assessment Forms.
Motion by _____; Second _____.
RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

10. Resolution approving the attached Order calling for a public hearing to be held at 6:00 p.m. on Tuesday September 2, 2025 for the increase and improvement of facilities of Consolidated Water District No. 1, pursuant to Section 202-b of the Town Law.
Motion by _____; Second _____.
RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

AUDIT AND PAYMENT OF CLAIMS:

1. Resolution authorizing the audit and payment of the following claims:
General and Highway Funds, Special Districts (Fire, Light, Water and Sewer Districts), Professional Services, Capital Projects and Reserve Funds claims # through # the total amount of \$, which includes prepaid claims as authorized by resolution adopted January 7, 2025.
Motion by _____; Second _____.
RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

ADJOURNMENT:

1. Resolution to adjourn the meeting:

Meeting adjourned at _____ P.M.